



**2021-2022  
Season**

**Professional**

**Division**

**Contract**



## **2021-2022 Professional Division CONTRACT**

Student Name: \_\_\_\_\_ DOB: \_\_\_\_\_ AGE: \_\_\_\_\_  
 Student Email: \_\_\_\_\_ Student Phone: \_\_\_\_\_  
 Do you Drive? YES or NO If so, License #: \_\_\_\_\_ Car Make/Model: \_\_\_\_\_  
 Current Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
 Current School: \_\_\_\_\_ Grade (2021-2022 School Year): \_\_\_\_\_ GPA: \_\_\_\_\_

### ***Parent/Guardian Information***

<b><i>Father:</i></b>	<b><i>Mother:</i></b>
_____ Father's Name	_____ Mother's Name
_____ Stepmother's Name (if applicable)	_____ Stepfather's Name (if applicable)
_____ Home Address	_____ Home Address
_____ City, State, Zip	_____ City, State, Zip
_____ Occupation	_____ Occupation
_____ Employer	_____ Employer
_____ Primary Email	_____ Primary Email
_____ Cell Phone	_____ Cell Phone
_____ Other Phone	_____ Other Phone

**Any Other Emergency Contact:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**NOTE:** *If your email is listed above, it will be added to our database. Communications will come to all emails listed on this form. Please do not list any email addresses to which you do not want communications. Emails will never be traded or sold. Contact information is for the use of the International Ballet Academy and Theatre only.*

### ***MAJOR INTERESTS:***

Performance Majors: \_\_\_\_\_ Ballet \_\_\_\_\_ Modern/Contemporary

Non-Performance Majors: \_\_\_\_\_ Teaching \_\_\_\_\_ Choreography \_\_\_\_\_ Continuing Education

Previous Arts Training (Note years in each.)

\_\_\_\_\_ Ballet \_\_\_\_\_ Modern/Contemporary \_\_\_\_\_ Teaching  
 \_\_\_\_\_ Choreography \_\_\_\_\_ Continuing Education

**PROFESSIONAL DIVISION HOUSING:**

\_\_\_\_\_ ***I am in need of housing for Season 2021 – 2022.***

\_\_\_\_\_ I will be living with my own family at the above listed address during the full 2021 – 2022 Season.

\_\_\_\_\_ I have made parent/guardian approved living arrangements already for the full 2021-2022 Season.

Host Name: \_\_\_\_\_

Host Email: \_\_\_\_\_

Host Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Host Cell Phone: \_\_\_\_\_

Host Other Phone: \_\_\_\_\_

***Admission Policy:*** The International Ballet Academy admits students of any race, color, religion, sexual orientation, nationality and any ethnic origin to the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, religion, sexual orientation, nationality or any ethnic origin in the administration of its educational policies, admissions policies, financial aid programs, and other school administered programs.

***Agreement and Waiver of Liability:*** The student represented on this application and his/her parents/guardians understand and agree to the following

- 1) All payments are non-refundable.
- 2) Students must follow all IBA & IBT organizational policies and regulations, in addition to all professional program policies & regulations.
- 3) Personal accident insurance is the responsibility of each student and his/her family. IBA and IBT and its faculty and organizational volunteer staff shall not be held responsible for any injuries that occur while studying at the school or performing/rehearsing with either company.
- 4) IBA & IBT have permission to take photos and videos of the student indicated on this application to use for administrative and promotional purposes, as well as for the sale of performance videos and other possible promotional materials.
- 5) IBA has permission to publish the student contact information in the annual Pro-Division Directory.

***Agreement of Policies and Grounds for Dismissal:*** The above indicated student and his/her parent/guardians are submitting this application for admission to the International Ballet Academy Professional Division Program. The International Ballet Academy is an educational entity. We understand that the Academy reserves the right to dismiss any student if, in its judgment, the family is in any way disruptive and/or not supportive or cooperative with the faculty in the education process. The IBA also reserves the right to dismiss any student who is not cooperative, respectful, and suited to the program. All students are subject to dismissal if student and family members do not comply with IBA & IBT policies found in posted parent/studio manuals and on all registration documents related to their specific program. The above listed student and parents/guardians have read and agree with the standard of conduct expected of a student representing the Professional Division of IBA. IBA reserves the right to dismiss any student if policies are not upheld, if student conduct is not according to the expectations noted in all IBA manuals. IBA also reserves the right to dismiss any student if the payment of tuition and/or performance/costumes fees is in arrears. No refunds will be given to dancers who are dismissed for any of these stated issues/reasons.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date



**Attendance:** All parties agree that the student's attendance to all classes and programs assigned to the Professional Division students is mandatory. Attendance and participation in some programs to be announced throughout the season outside of class time is also mandatory. Attendance at the end of year Graduation Ceremony is mandatory. Students understand that attendance in their lessons and at the mandatory events will all be considered both in their exam scores and with regard to advancement at the International Ballet Academy.

Students agree that they will **contact the IBA front desk staff immediately if they become aware of a need to be absent from a class**, either by phone (425-822-7694), text (919-356-5648) or by email ([info@intballetacademy.org](mailto:info@intballetacademy.org)). **Non-reported absences are unexcused.** Notification to other dancers or dance instructors is secondary, and this does not adhere to proper procedure; therefore, these absences are still considered unexcused. The front office is responsible to answer questions from ALL faculty members of both IBA & IBT; therefore, your IBA/IBT front office must always be your first point of contact for any change in your attendance/status.

All absences, for any reason, will be noted in a percentage score that will be factored into student grading at exams. *Please note that dancers who are injured are still expected to attend the lessons in which they are not able to participate.* There is much to learn from the observation of the lesson, one's peers and instruction methods even when movement is not necessarily possible.

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Parent/Guardian Signature

Date

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Student Signature

Date

## ***International Ballet Academy Academic Mission Statement:***

The mission of the International Ballet Academy Academic program is to offer dancers a high-quality academic program linking the students' educational experiences with their professional dance training.

The International Ballet Academy is proud to offer IBA Academics, an education program designed to meet the academic needs of our highly-motivated dancers as they pursue their development and training toward a professional career in dance. IBA Academics recognizes a flexible education model is key for dancers working to achieve higher education goals while pursuing professional dance training. Our program provides each student with the support and flexibility necessary to pursue artistic careers and higher education goals. Academic tutors are available daily to provide students with support as they work through a self-paced curriculum designed to meet their individual goals and needs. An Academic Director and Counselor will assist parents and students with course selection, scheduling, and transcript information.

Dancers participating in IBA Academics will be provided with:

- Daily supervision from 9:00am - 2:00 p.m.
- Academic tutors to support students with individual academic goals
- A flexible schedule allowing students dual preparation in artistic careers and higher education
- The option of either a report card and transcript from the online academy or a homeschool transcript which will reflect courses and grades from the online academy and course work/training completed through dance training

Please visit the IBA front office in order to inquire about the availability of this program for the 2021 – 2022 Season.

# IBA Professional Division Medical Information & Waiver Form

PRIMARY PHYSICIAN INFORMATION			
Physician Name:	Clinic/Hospital:		
Address:	City:	State:	Zip:
Phone:	Email:		
<b>Date of last physical</b> – <i>Dancers should all have a complete healthcare physical within 6 months of the start of the 2021-2022 Professional Division Season.</i>			
<b>DATE OF LAST PHYSICAL:</b> _____			
STUDENT MEDICAL INSURANCE INFORMATION			
Insurance Company:	Policy Holder's Name		

**Please circle the appropriate answer and fill in the necessary blanks.**  
**Incomplete medical information will disqualify a dancer from participation in IBA programs.**

Has the student had or does he/she have any medical limitations or restrictions on physical activity?

YES            NO        If yes, explain: \_\_\_\_\_

Has the student had any recent surgery or broken bones?

YES            NO        If yes, explain: \_\_\_\_\_

Has the student in the past or does he/she at this time suffer from asthma?

YES            NO        If yes, explain: \_\_\_\_\_

Has the student in the past or does he/she at this time suffer from allergies of any kind?

YES            NO        If yes, explain: \_\_\_\_\_

If you have indicated yes with regard to either/both **ASTHMA & ALLERGIES**, understanding that the International Ballet Academy staff cannot control all aspects of the surrounding environment to include all environmental allergens, foods other dancers may bring with them daily, etc. Please indicate if your dancer carries medications such as an inhaler or an Epi-pen or any other such item for emergencies and if they are capable of self-administering these medications. Explain the severity of the situation one might expect and the emergency protocol your family has in place.

\_\_\_\_\_

\_\_\_\_\_

Does this dancer take any other routine medication?            YES            NO

If yes, what medications: \_\_\_\_\_

Does this dancer have any other learning/physical/emotional/ behavioral challenges of which you feel we should be aware?

\_\_\_\_\_

\_\_\_\_\_

The Professional Division provides an arts training curriculum. The program is demanding physically, mentally, and emotionally. Part of our admission process is to determine whether our program is well matched to your child and whether we can fully support them as they develop both as an artist and a student. We request the following information for your student's well being and to help our faculty and staff provide the best possible services. Be assured that the information you provide will be kept confidential and will not be used inappropriately.

Describe any dietary requirements, including religious observance, medical restrictions, food allergies, and other special diets:

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Describe any chronic medical conditions to which your child is subject and any medication he/she is currently taking:

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Describe your child's reactions to stressful situations (e.g. problems with sleeping, eating, anger, depression, hyperactivity, etc.):

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Has your child shown any signs of eating disorders? \_\_\_\_\_ YES \_\_\_\_\_ NO

If yes, which one(s) \_\_\_\_\_

Describe Treatment: \_\_\_\_\_

Has your child had any particular area in which learning has been problematic?

\_\_\_\_\_ YES \_\_\_\_\_ NO If yes, please specify: \_\_\_\_\_

Please list any major injuries and/or chronic physical weaknesses that your child has experienced within the last three years, to include any dramatic changes in your child's weight (loss or gain):

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Does your child have any physical limitations that we need to consider in relation to the school's intense training? If so, please specify:

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What do you consider your child's greatest social strengths to be? \_\_\_\_\_

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Is there anything else you would like us to know about your child? You may also elaborate on the above information in this space.

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**IBA & IBT OUT OF FACILITY POLICY:**

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STUDENT NAME

- The International Ballet Academy & the International Ballet Theatre are both private organizations providing extra-curricular activities for young people in the Puget Sound area. Both IBA & IBT faculty take the safety of our dancers very seriously. Even so, it is the responsibility of the parent/guardian to make sure that their child and family members understand and abide by the policies and recommendations with regard to this matter. Blatant disregard for these policies can result in dismissal from all International Ballet Academy & International Ballet Theatre programs. In addition, the International Ballet Academy and the International Ballet Theatre will not be held responsible in the event that participants in their programming do not abide by their stated policies.
- It is the policy of the International Ballet Academy & the International Ballet Theatre that minor children should not be allowed to enter and exit the International Ballet Academy facilities, or any other venue at which a dancer may be involved in Academy or Theatre performances or activities, without direct parental/guardian supervision. Parents of minor children are asked to *physically escort their children* and stay with them until they are officially placed under the supervision of IBA or IBT faculty or volunteers. Due to the busy nature of the parking lots & garages at IBA/IBT facilities & off-site venues, families are *strongly discouraged* from allowing minor children to navigate through parking lots without their direct supervision.
- It is recommended that all dancers under the age of 18 years of age who have parental permission to enter and exit IBA/IBT facilities/venues do so only in groups of two or more dancers AT ALL TIMES. Dancers are advised not to leave facilities and venues alone or to ever be out of the facility without using the buddy system for safety.
- ALL DANCERS leaving the premises during class hours should sign out as they exit, indicating where they are going and when they will return.
- Each individual dancer must be responsible for signing themselves in and out. Even if a member of the exiting group is 18 years of age or older, these policies still stand for every dancer in that group.
- IBA discourages any dancer from leaving in a vehicle driven by anyone under the age of 20 years old.
- Dancers must never enter & exit the building in just their dancewear. Dancers should be fully clothed in their regular street clothing prior to leaving the building.
- Dancers must also always conduct themselves in a manner that will never bring reproach upon themselves, their dance companions or the International Ballet Academy & Theatre.

I, \_\_\_\_\_ (Parent/Guardian) of \_\_\_\_\_ fully understand the International Ballet Academy & International Ballet Theatre policies and recommendations with regard to the above named student/participant leaving the facility or venue at which they are participating in any activity with either of the above named organizations. I acknowledge and agree that the International Ballet Academy & International Ballet Theatre staff, faculty & volunteers are not responsible for the supervision of the above named dancer immediately upon their exit from the facility or venue at which they are participating in activities and; therefore, I release the International Ballet Academy and the International Ballet Theatre of all liability and take full responsibility for the above named dancer prior to their entry and upon their exit from IBA/IBT facilities & venues. I understand the IBA & IBT safety policies with regard to this matter and agree to monitor my own family members' adherence to them.

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Parent/Guardian Signature

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Date

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Student Signature

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Date

## **International Ballet Academy & Theatre Tuition & Fees Policies:**

*Dancers in the Professional Division program are given 2 payment options. Families may pay full semester payments, or they may choose to enroll in the IBA auto payment program. Students and parents listed in this contract are signing in agreement, committing to the full 2021 – 2022 season and to two full 5 month semester payments (10 equal monthly payments.) Payment months for monthly auto payment are: Sept, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May & June.*

***Injury:** In the event of an injury, the student is still a member of this program and all parties listed on this contract understand that payment is still due for this program by the 1<sup>st</sup> of every month. Dancers who are injured are still expected to attend the lessons in which they are not able to participate physically.*

***Illness:** In the event of an illness, the student is still a member of this program and all parties listed on this contract understand that payment is still due for this program by the 1<sup>st</sup> of every month. Dancers must notify the IBA front office in advance if they will be missing their lessons. All efforts should be made to get good rest, eat well and take care to not miss too many lessons each semester. Too many absences can result in reconsideration of placement.*

***Discontinuation:** In the event that this student decides to discontinue this program during the season, both the student and the parents/guardians represented by signature below and on this contract understand and agree that they will still be responsible for the tuition payments through the last day of that semester in which they discontinue. **A 30-day notice in writing is required for discontinuation.***

*The student listed on this application and his/her parent/guardian understand and accept these policies and so indicate this by signing below.*

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**Parent/Guardian Signature**

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**Date**

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**Student Signature**

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**Date**

**2021-2022 Professional Division  
Contract Completion**

<b>INITIALS</b> <i>Required in each box</i>	<b>LEGAL RELEASE &amp; IBA – IBT POLICY ACCEPTANCE</b>	<b>DANCER'S FULL NAME:</b>
	<p><b>REGISTRATION:</b> I (we) accept that registration is being held on a first-come-first-serve basis and that class sizes may be limited based on recommendations regarding Covid-19 and social distancing. I (we) acknowledge and accept the policy that:</p> <ul style="list-style-type: none"> <li>• Dancers are allowed to attend ONLY classes for which they have registered and to which they have been accepted.</li> <li>• Make-up classes are not guaranteed and must be arranged specifically with the IBA front desk staff.</li> <li>• An administrative fee of \$25 will be charged for any and all class transfers/changes/adjustments after registration.</li> <li>• This registration is a commitment to two full 19-week semesters, 10 months and 2 equal semester payments.</li> <li>• Should I (we) choose to stop lessons prior to the end of the semester, no refunds or credits will be given for missed lessons and I (we) are still responsible for all remaining semester payments per this original registration.</li> </ul>	
	<p><b>STUDIO POLICIES:</b> I (we) acknowledge we have read and reviewed the Parent/Student Manual and the full IBA Professional Division Policy Packet. I (we) acknowledge that we have full access to the Academy manual on the IBA website and can request a copy from IBA at any time. I (we) acknowledge that our dancer and all parties accompanying this dancer in the IBA facilities and/or outside IBA activities will abide by the IBA and IBT policies. I (we) acknowledge and accept that non-compliance to company policies can lead to dismissal. If the student and/or family represented by this contract are dismissed due to non-compliance to IBA and IBT policies, no refunds or credits will be given for tuition and fees paid.</p>	
	<p><b>OTHER SPECIAL POLICIES &amp; NOTICES:</b> Due to severity of the 2020 - 2021 Coronavirus pandemic, my family and I agree to follow any and all IBA &amp; IBT Safety guidelines and updates related to Covid-19 or any other community or agency emergency or issue. I (we) accept that, if dismissed due to non-compliance to any updates and newly posted regulations and policies, no refunds or credits will be given for tuition and fees paid.</p>	
	<p><b>GENERAL ACADEMY TUITION POLICIES:</b> I (we) acknowledge and accept that IBA Tuition and Fees are non-refundable and non-transferrable. I (we) acknowledge and accept that:</p> <ul style="list-style-type: none"> <li>• A late fee of \$25 will be assessed on all unpaid tuition on the 8<sup>th</sup> day of that current month.</li> <li>• A \$25 late fee will be assessed each month on the 1<sup>st</sup> if the past due fees are not resolved.</li> <li>• There is a \$50 fee on all returned checks.</li> <li>• Only partial refunds or credits will be considered for missed lesson time in cases of serious injury. Families seeking refunds in such cases must apply in writing. A verified physician's letter/note must be attached to the application.</li> <li>• Applications for partial refund consideration may be found at the IBA Front Desk.</li> </ul>	
	<p>I (we) understand and accept that personal accident insurance is the responsibility of each student/family. International Ballet Academy &amp; Theatre organizations, and their faculty shall not be held responsible for any injuries that occur while families/students are at IBA/IBT facilities and/or while taking part in any programs at the IBA/IBT facilities or off site during an outside activity with IBA/IBT or an online lesson with IBA/IBT. This acceptance includes any family members or friends of students who may be in attendance with a dancer in any activities either in person or online.</p>	
	<p>I (we) understand and accept my (our) own personal responsibility for our own personal property. IBA &amp; IBT will not be held responsible for any lost or stolen items. I (we) understand that no valuables should be brought into the facility and that all personal items should be stored properly in designated storage areas provided only.</p>	
	<p>I (we) understand and accept the IBA &amp; IBT schedules and that these schedules are subject to change in the event that it becomes necessary for the good of all dancers and the whole program.</p>	
	<p>I (we) give permission for IBA &amp; IBT to take photos or short video clips of the person represented by this registration form during their participation in activities with IBA &amp; IBT. I (we) consent to their use for purposes of presenting and promoting the IBA &amp; IBT programs through various forms of social media and/or printed/website material.</p>	
	<p><b>Parent Signature:</b></p>	<p><b>Date:</b>            /            /</p>
	<p><b>Student Signature:</b></p>	<p><b>Date:</b>            /            /</p>

**Dancer's Full Name:** \_\_\_\_\_

The above listed student and his/her parents/guardians assert that all of the information in this application is true, complete and current. The agreement signed below by the student applicant and all parents/guardians listed on this will remain valid from September 1, 2021 – June 25, 2022. The agreement can be changed or voided after signature; however, only if done so within 30 days after the date of the signatures below. Notification should be sent in writing.

These parties all agree to notify the staff of IBA within 48 hours in person, by phone (425-822-7694) or by email ([info@intballetacademy.org](mailto:info@intballetacademy.org)) should any information contained in this application change at any point during the season.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**2021-2022 SEASON REGISTRATION DEADLINE: July 15, 2021**

Professional Division Annual Registration Fee: **\$ 75.00**  
Due: By June 19, 2021 with Contract

**\$ 150.00**  
Due: After June 19<sup>th</sup> with Contract

Professional Division Tuition Fees: **\$ 5,000.00** – Semester One (Due September 1, 2021)  
**\$ 5,000.00** – Semester Two (Due February 1, 2022)

Enrollment in a monthly auto payment option is available. In this case, the semester tuition will be divided into 5 equal monthly payments for 10 months (September, 2021 – June, 2022.) All charges will occur on or around the 3<sup>rd</sup> of each month. All auto payment charges are subject to a 1.5% service fee.

*For information about fees for the IBA Academic programs, please visit the IBA front desk.*